

SECTION .0200 - RENEWAL OF LICENSURE

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The procedure and requirements for renewal of license are as follows:

- (1) Biennial Renewal. A licensee shall renew his or her license by the second July 1 following initial licensure and thereafter renew his or her license by July 1 every two years.
- (2) Continuing Education. Licensees seeking renewal of their license shall verify on a renewal form prepared by the Board that the licensee has completed the required continuing education units in accordance with Rule .0301 of this Chapter. The renewal form shall include the following information:
 - (a) licensee's: identity and contact information;
 - (b) requested action from the Board;
 - (c) statements pertaining to renewal and fitness for licensure; and
 - (d) information pertaining to courses taken including the number of units completed and each of the courses completed.
- (3) Fees. The licensee shall pay the renewal fee prescribed in Rule .0103 of this Chapter.
- (4) Suspended license. The holder of a suspended license shall meet the renewal requirements pursuant to G.S. 90-455(b) and this Rule for the duration of the suspension or the license shall expire pursuant to G.S. 90-457.1(e).
- (5) Expired license. Failure to receive notification that a license has expired does not relieve the holder of an expired license of the responsibility of meeting the continuing education requirements that would have been required if the license had continued to be in effect. These continuing education units shall not apply to the renewal requirements for the subsequent renewal period. In order to renew an expired license pursuant to G.S. 90-455(e), the applicant shall file the renewal form prepared by the Board, submit proof of completion of continuing education, and pay the late license renewal (additional) fee resulting from the expired license as well as the renewal of biennial licensing fee. Expired licenses not renewed within two years after the license expired or not reactivated within eight years after the license is placed on inactive status, pursuant to G.S. 90-455(c), shall be deemed lapsed, pursuant to G.S. 90-455(f).

History Note: Authority G.S. 90-454; 90-455; 90-457.1;
Eff. December 1, 1995;
Amended Eff. August 1, 2007;
Readopted Eff. April 1, 2018.